



Volunteer Application

The Carson Valley Arts Council welcomes you!

Volunteers are the life-force of any non-profit agency and serve as the community ambassadors and barometers for the organization. Whether you are contributing your time or talent to the Carson Valley Arts Council, your involvement truly makes it happen!

Name: _____ Date: _____

Address: _____

City/State/Zip: _____

Phone: _____ E-mail: _____

Why do you want to volunteer? _____

If you are a minor, print your parent's name: _____

List your special talents/skills/hobbies: _____

Length of time you are willing to serve 3 months 6 months 1 year

Availability? (please check):

- Mon Tues Wed Thurs Fri Sat Sun
- Mornings Afternoons Evenings Open

Areas of interest (please check):

- | | | |
|-----------------------------------------------------|--------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> Building Maintenance | <input type="checkbox"/> Event Committee | <input type="checkbox"/> Social Media |
| <input type="checkbox"/> Children's Programming/Art | <input type="checkbox"/> Distribute Flyers | <input type="checkbox"/> Special Fund Raising Events |
| <input type="checkbox"/> Volunteer Coordinator | <input type="checkbox"/> Publicity | <input type="checkbox"/> Special Community Events |
| <input type="checkbox"/> Art Gallery | <input type="checkbox"/> Setup/Breakdown | <input type="checkbox"/> Recruit Sponsors |
| <input type="checkbox"/> Board Member | <input type="checkbox"/> Usher/Greeter | <input type="checkbox"/> Staff Information Table |
| <input type="checkbox"/> Membership | <input type="checkbox"/> Sell Merchandise | <input type="checkbox"/> Other |

The Carson Valley Arts Council is a 501(c)(3) non-profit organization; donations may be tax deductible as allowed by law. Federal Tax ID #84-1653859

1572 US Hwy 395, Minden, NV 89423 ♦ 775-782-8207 ♦ www.cvartscouncil.com

Building Maintenance – Any skill you have that we can call upon for help at the Copeland Cultural Arts Center (e.g. roofing, repairs, shoveling snow, etc.)

Children’s Programming/Art – Help out with special programs and classes for youth (e.g. school assemblies, art camp, workshops, etc.)

Volunteers Coordinator – Recruit volunteers, train volunteers, maintain the volunteer database, plan annual volunteer meetings and recommend awards.

Art Gallery – Help with artist’s reception, publicize the gallery, and volunteer at the gallery.

Board Member – Sit on the CVAC Board. This requires a two-year commitment and availability to attend board meetings bi-monthly. A separate application process is used for this position.

Membership – Help recruit new members.

Event Committee – Member of the Event Committee, help to select artists. Requires attendance at committee meetings.

Distribute Flyers – Hand out concert flyers to various businesses and locations in the Valley.

Publicity – Write press releases and help with getting publicity in local publications.

Setup/Breakdown – Set up chairs in the CVIC Hall for concerts and at other events, as needed. At end of event, breakdown chairs and put away. Help with clean up of facility at end of event.

Usher/Greeter – Hand out programs and other forms. Answer questions that the general public may have.

Sell Merchandise – Sell merchandise for the performers at all concerts.

Social Media – Help with Facebook and Twitter postings, and other forms of Social Media.

Special Fund Raising Events – Assist with setup/breakdown, check attendees in, sell raffle tickets, help to seat attendees, decorating, publicity, and other tasks as needed.

Special Community Events – Assist with setup/breakdown, check attendees in, work in booths and information table, assist with youth activities, hand out information, and assist with cleanup. Special Community Events include Gingerbread House Decorating Contest, May the Fourth be with you, Toccatina concerts, and other special performances.

Recruit Sponsors – Contact local businesses and drop off sponsorship material. Follow up and recruit sponsors for Concerts.

Staff Information Table – Attend events and expos. Distribute flyers and information to attendees, and answer questions about CVAC.